

**Abbott Library Board of Trustees Minutes**  
**Abbott Library – October 15, 2013**  
**Approved**

Trustees: Terri Jillson White, Chair; Peter Urbach, Assistant Chair; John Wilson, Treasurer; James Gottling, Secretary; Jean Molloy; Peter Spanos  
Alternates: Tom Mickle  
Director: Mary Danko  
Others: Anne Nilsen and Jeanne Wilson

**I. Chair’s Opening Remarks - Terri White**

Terri opened the meeting at 6:30 pm and said that Tom Mickle, on arrival, would substitute for Barbara Hollander, whose absence was excused.

**II. Approval of Minutes - Jim Gottling**

A. September 24, 2013:

Jim Gottling said that “engineering” should be replaced by “engineer” in Section VII, A., line 3. Terri White added that “with Mary Danko” should be inserted after “working” in Section VI, line 1; “ALD” should be replaced by “ALF” in Section VI, second paragraph, line 5; “recorder” should be replaced by “recorded” in Section XII, line 2; and the last sentence of Section XIII should say “It was noted by Terri White, Chair, that the minutes of the non-public session were sealed.” On motion by John Wilson, second by Pete Spanos, the minutes of September 24, 2013 were approved as corrected.

Tom Mickle arrived at this time and was asked to substitute for Barbara Hollander.

B. September 30, 2013:

On motion by Terri White, second by John Wilson, the minutes of September 30, 2013 meeting were approved.

C. October 4, 2013 (2 sets):

On motion by John Wilson, second by Jean Molloy, the minutes of the meeting prior to the selectman’s meeting were approved with abstention by Pete Spanos. On motion by Jean Molloy, second by Tom Mickle, the minutes regarding the attendance by Abbott Library Trustees at the selectman’s meeting were approved, with abstention by Pete Spanos.

**III. Report from the Friends of the Abbott Library - Dick Katz**

Dick Katz was not present, and there was no report.

**IV. Treasurer’s Report - John Wilson**

John Wilson reported that the budget is \$13,788.19 under budget. Mary Danko said that a bill had been missed and she hoped to purchase more books.

On motion by Peter Urbach, with second by Pete Spanos, the corrected version of the Manifest of Bills for September 16 through October 15, 2013 was approved unanimously as corrected. The corrections include changing the Park Street Foundation amount to \$1000 and addition of the Tennant/Wallace 9/17/2013 payment of \$6,231.34.

Peter Urbach, with second by Tom Mickle, moved to cash out the \$50,280 CD, placing the funds in the checking account. This motion passed unanimously.

Terri suggested that transfer of the foundation funds to the trustees could be authorized at the November meeting, which would give her time to notice the meeting for that purpose.

#### **V. Director's Report - Mary Danko**

Mary Danko spoke about the KOHA installation schedule. She said that training will occur January 27 to 29, 2014 and suggested that trustees and volunteers were welcome to join staff on Tuesday, January 28 for all-day training. She also spoke about a Mt Royal partnership, a programming schedule, and said that '67' had been omitted from the Boopsie Users item for September 2013.

Terri reviewed the proposed budget for 2014, which included three options. Jean Molloy, with second by Pete Spanos, approved the 'cream of crop' (larger amount – Option A) version of the budget. The motion passed unanimously. Terri and Mary Danko will meet with Donna Nashawaty, then later with the selectman on November 8, 2013 to speak about the proposed budget.

Peter Urbach left the meeting at 6:50 pm to attend the selectboard meeting. He returned in about 20 minutes.

Pete Spanos asked about library statistics being down. Tom Mickle asked if the removal of overdue fines has been positively received and whether that affects the length of book loans.

#### **VI. Chair's Report - Terri White**

Terri said that she had picked up copies of the MOU documents and proposed storing these in the library's safe deposit box. There was consensus regarding this suggestion.

A groundbreaking ceremony is scheduled to take place at the construction site at 3:30 pm on Friday October 18. Light refreshments will be served at the library following the site event.

Terri suggested preparing a Kearsarge Shopper ad jointly with the ALF that would thank all donors, past and present, and also town voters for supporting the library. No donor amounts would be mentioned. Cost of a full-page ad would be \$337.70. This expense could be shared with the Abbott Library Foundation. Peter Urbach, with second by Jean Molloy, moved to proceed with this ad using content as discussed. This motion passed unanimously. Terri will work out the details, including payment, with Mindy Flater.

#### **VII. Report from the Abbott Library Foundation - Terri White**

Terri said there was no news to present regarding the Abbott Library Foundation.

#### **VIII. New Abbott Library – Peter Urbach**

Peter Urbach reported that the Oversight Committee, consisting of himself, John Wilson, Mary Danko, Donna Nashawaty, and Mindy Flater had not yet met. Construction has started, and some ledge had been found.

Peter spoke about Becky Rylander's request at this evening's Town Hall meeting about the Sunapee Historical Society's desire to become the town's archivist and use part of the old library building for storage of such materials.

**IX. Old Business**

**X. Other Business**

Peter Urbach opened a discussion about the possibility of beginning work to affect the construction of a community meeting room, connected to the new library. There was discussion about the criteria to decide who would get to use such a facility, who would raise the funds, and who would develop such a building. Peter suggested that there might be some Sunapee people that would be pleased to provide the funds and have the room named after them. Terri was opposed to going ahead with such a project and Jean Molloy did not have the energy to participate in such a project. The remaining trustees were generally in favor of such a project.

Peter moved, with second by Tom Mickle, that the trustees be in favor of beginning to explore the possibility of building a community center as an adjunct to the new library building. Terri Jillson White voted against this motion, Jean Molloy abstained, and all others voted for this motion.

Peter moved, with second by Tom Mickle, that the trustees be in favor of establishing a committee to explore the possibility of building a community center. Terri Jillson White voted against this motion, Jean Molloy abstained, and all others voted for this motion. Peter suggested that such a committee could consist of himself, John Wilson, and Tom Mickle.

**XI. Public Comment**

**XII. Adjournment**

John Wilson, with second by Tom Mickle, moved to adjourn the meeting. This motion passed unanimously at 8:27 pm.

Respectfully submitted,



James G Gottling, Secretary